

Guidance for organising the charity meeting



What is it?

We know that when students meet a representative from their class charity they are more likely to become passionate about their charity and fully engage with all elements of First Give. Class teachers are asked to organise a meeting with a charity representative. This guidance sheet should give you all you need to organise the meeting.

In light of the current climate for charities, it may be more difficult to organise this meeting, so please be understanding if charities find it difficult to do so. We recommend requesting an in person meeting with the class in the first instance. If this can't happen, you could arrange a video call with the representative.

How long?

The meeting can last between 10–60 minutes long.

When should it happen?

Call the charity as soon as possible after lesson 2.

The meeting should take place in either lesson 3 or 4.

What will happen?

Students should use pages 14–15 in the coursebook to help them ask the charity the kinds of questions that will help them plan and create their presentation in lessons 5 and 6. A PDF with the questions is available in the Lesson 2 folder to send to the charity representative ahead of the meeting so that they can prepare.

Calling the class charity

- ◆ We recommend that you call the charity to organise a visit, using this as an opportunity to follow up from the email (template provided on the Teacher Hub).
- ◆ If the charity is large, you should ask to speak to the Community Fundraising Team or the Community Engagement Team.
- ◆ Reach out to the charity on social media if you haven't had a response to your email.
- ◆ When talking to the charity, make sure you explain the benefits for them:
 - Charities who visit are more likely to win the £1000 grant at the end of the programme.
 - All students in your class will be completing social action projects to support the charity, and this is an opportunity to help them make their projects relevant.
 - Charities who visit are more likely to establish relationships with passionate young people- a new generation of supporters.

What if it can't happen?

Sometimes smaller charities will not have the resources to attend a meeting. If this is the case, don't panic. You could always organise for the class to meet remotely via teams or to put together a list of questions to send via email.

If you cannot organise a charity meeting at all, then guide the students to conduct further research on the chosen charity's website.